

## CURRICULAM VITAE

**MANISHA BISWAL**

Mobile- 7735899874

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### PERSONAL OBJECTIVE:

Positive professional attitude and committed to fulfill the responsibility, confident, decisive & can work under pressure. Strong in recognizes, analyze and solved problems thrive in a dynamic and challenging environment.

The reason behind to start off with this is to learn from something which I admire the most

### EDUCATIONAL QUALIFICATION-

<u>EXAMINATION</u>	<u>BOARD/ UNIVERSITY</u>	<u>YEAR OF PASSING</u>	<u>PERCENTAGE/ DIVISION</u>
GRADUATION	Brahmapur University	2024	54.18
12 <sup>th</sup> grade	CHSE	2021	59.16
10 <sup>th</sup> grade	BSE	2019	60.66

### EXTRA EDUCATIONAL QUALIFICATION - PGDCA

### ADEPT IN COMPUTER SKILLS-

Data Entry, Microsoft Office Word, Microsoft Excel & Power Point

### WORK EXPERIENCE-

6 months worked as a

### PERSONAL STRENGTH-

Hard Working  
Team Work  
Analytical Skills  
Easy Adept to New Changes  
Quick Learner  
Effective Communication Skills  
Positive Thinking

**Personal Detail-**

Date of Birth - 16-02-2004  
Father's Name - Babi Biswal  
Mother's Name - Bisnupriya Biswal  
Permanent Address - At/Po – Polasara,  
Dist-Ganjam, State-Odisha  
PIN-761105  
  
Nationality - Indian  
Fluency In - English, Hindi, Odia  
Marital Status - Unmarried  
Gender - Female

**DECLARATION-**

I do hereby declared that all the information provides above is true to the best of my knowledge and belief

**Signature**